

Sunset Elementary School

2025 – 2026 Parent & Family Engagement Policy

All schools receiving Title I funds are required under section 1136 of the, **Every Student Succeeds Act (ESSA)** to develop a written Parent and Family Engagement Policy. This policy, developed jointly with parents, describes how the school will carry out meaningful parent and family engagement.



GENERAL

Parents and family members are involved in the development of the school parent and family engagement policy. At **Sunset Elementary**, we involve our stakeholders by holding our Annual Title I meeting (Back-to-School Night), regular School Community Council meetings, and monthly PTA meetings.

SHARE RESPONSIBILITY – HIGH STUDENT ACADEMIC ACHIEVEMENT
The **Sunset Elementary School Parent Compact** outlines the shared responsibilities for student academic achievement and is developed jointly with parents, teachers, administrators, and students. Please see our school's compact here: <https://sses.washk12.org/>

POLICY INVOLVEMENT

Annual Meeting

An annual meeting is held each year in the fall. At this meeting, information is shared with stakeholders that consists of an explanation of Title I, how funds are allocated, student performance in literacy and math, intervention and enrichment opportunities for students, and ways that stakeholders communicate with the school. You may find our annual meeting information on our school website under Title I.

Flexible Meetings

We offer flexible meeting times for parents and families to participate in decisions regarding their children. We provide time at the beginning of the year for teachers to meet with interested parents. We provide an online scheduler for parent-teacher conferences, allowing parents to sign up for conferences at a time that is convenient for them. We hold Student Education Plan (SEP) conferences before and after school. Meetings with teachers and admin are available upon request before or after school throughout the year.

Involve Parents

Throughout the year, we meet with parents on our PTA and our Community Council and seek feedback on ways we can better involve parents in their child's education. Additionally, we use data from our annual school-wide survey to reflect on ways that we can better inform, communicate and collaborate with parents.

BUILDING CAPACITY FOR INVOLVEMENT

To improve academic achievement and to ensure effective involvement of parents to support a partnership with the school, **Sunset Elementary** will:

Share with stakeholders, at least three times a year, Utah Core Standards, state and local assessment information, and ways parents can monitor their student's academic and behavioral success. At **Sunset Elementary**, we share this information at the end of each term and at parent-teacher conferences in November and February.

Provide materials and/or training for parents to work with their child to improve that child's achievement, such as literacy and using technology. At **Sunset Elementary**, we do this by hosting school-wide activities that encourage parent and family participation and help parents better understand the content their children are learning.

Provide professional development (PD) for administrators, teachers, and instructional support personnel (with assistance from parents) on the value of parents as equal partners and building ties between parents and the school. At **Sunset Elementary School**, we do this by involving parent in the discussion during PTA meetings, School Community Council meetings, as well as having it as an agenda item in our PD throughout the school year.

Coordinate parent involvement programs and activities with other Federal, State, and local programs that encourage and support parents in more fully participating in the education of their children. At **Sunset Elementary**, we do this through the help of our parent liaison, and school social workers to coordinate and identify ways parents can better support the educational needs of their child. We also coordinate and involve parents through monthly PTA meetings, meeting regularly with parent liaisons, after-school coordinators, and social workers.

ACCESSIBILITY

To the extent practicable, **Sunset Elementary School** will ensure that information for parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children) in a language that they can understand. This includes standards reports and essential school information.

This document was developed jointly by a team of parents, teachers, and administrators on various dates between April and September 2024.