

Sunset Elementary
Community Council Meeting Minutes
November 17, 2020

In Attendance: Julie Smith (Principal), Dustin Nelson (Title I Coordinator), Andrea Johnson (Sped Teacher), Janna Timmons (Counselor), Brittne Bonham (parent), Dawson Hinton (parent) Amber Gentry (teacher), Leo Boren (parent) Not in attendance: Eva Barajas (parents)

Handouts: Today's Agenda, September Minutes, A Data Picture of Sunset

Meeting Called to Order: 3:02 p.m.

Review of School Data

- **Acadience** – This is a reading assessment done on each student at Sunset. Scores are comparable to other schools in the district, however first grade is our biggest concern as they scored significantly lower than other schools. This data is from the beginning of the year. Students will be tested again in January. To address this, the school has Mrs. Tate and Mrs. Fackler to provide extra support.
- **WIN time** - Every grade has a daily 30 minute block of time where students receive “What I Need.” Teachers analyze data and break the kids into groups and then these groups receive targeted instruction. 4th and 5th grade have been doing WIN time the longest. To illustrate the value of WIN it was reported that with one of the first assessments given, it was determined that 91 students needing phonics assistance. The 4th and 5th grade students were put in WIN groups. At this time over half have graduated with this skill and moved on. Through progress monitoring we are able to identify any gaps and meet the needs of each student. WIN has proven to be very beneficial because it is so targeted.
- **HAL** – HAL students are also benefiting from WIN because as the teachers analyze the data they are able to determine which students have already learned a concept and find appropriate extensions for our HAL students.
- **ESL** – Sunset Elementary has a total of 62 ESL students. Julie Schramm is our ESL para and doing a great job. Students are test yearly on reading, speaking, listening and writing. Last year we had 6 students or 10% of our students test out of these services.

Title I Information

- **Parent Engagement** – Title I provides funds that are budgeted specifically for Parent Engagement. Providing quality parent engagement at this time is difficult due to Covid. We are looking for ideas. Some ideas shared were, school providing tutoring packets that could be used at home to help support student learning. Another idea was having teachers and parents read stories and share on Facebook. We will continue to explore ways to promote parent engagement.
- **STEM activities** - Sunset Elementary has a STEM committee that meets and has planned a monthly STEM activity for the school. Lesson plans and materials are provided for all teachers and every class is encouraged to do the activity on the specified day.

Take-Home Library update: Because of Covid we can't switch book every day. Because of this we send 4 books home on Monday and they are returned on Friday. We are two weeks ahead and because of this we needed

extra books. Trustlands helped paid for this and it has made a huge difference. Teacher's report that they like it, because it gives the students a choice. We may continue to do this even after Covid.

Counseling update: Mrs. Timmons is our "Kids Helper." Lot of kids are angry or anxious because of our world situation. Every month she does a presentation on bullying, showing respect, etc. that helps. Her assistance helps Sunset academically because she helps students learn to cope and handle "big" emotions. Because of this little time is lost in instruction for both the student and the rest of the class. She also heads Student Council.

Music and Art update: Music has been difficult because there is typically a lot of sharing. A music kit was made for each student which provides hands-on material to help with learning. This is helpful because it cuts down on the amount of time for transitions.

School Improvement Goals:

1. **Reading** – 75% or more of students will achieve proficiency and/or show at least a year's worth of growth specific to reading fluency and comprehension.
2. **Math** – 75% or more of students will achieve proficiency in math and/or show at least a year's worth of growth.
3. **Science** – 75% or more of students will achieve proficiency in science and/or show at least a year's worth of growth.
4. **Attendance** – 95% of our students will have 9 or fewer absences. Decrease tardies and early checkouts by 50%
5. **Safe Learning Environment** – Decrease office referrals by 25% by providing a wellness center and teaching students to self-regulate.
6. **Parent Engagement** – 95% of parents will schedule parent conferences with teachers and will attend the GVC focused training sessions provided by classroom teachers and supported by the grade level specialists.

Next Meeting: Feb 2

Meeting adjourned: 3:44 p.m.